

Senior Evaluation Manager

The Fund for Public Health in New York City (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City (NYC).

PROGRAM OVERVIEW

The Bureau of Alcohol and Drug Use Prevention, Care and Treatment (BADUPCT) works to reduce morbidity and mortality related to alcohol and substance use among New Yorkers through contracting and oversight of prevention, treatment, harm reduction, and recovery and support services; policy analysis and development; epidemiology, surveillance, and evaluation; development and dissemination of treatment and management guidelines; harm reduction initiatives; public and provider outreach and education; and community involvement and interagency collaboration.

The Research and Surveillance unit conducts alcohol- and drug-related surveillance, program evaluation and research, maintains databases, designs research protocols, produces reports, writes scientific articles for peer review journals, and facilitates program and policy development.

With an annual budget of approximately \$2 million dollars per year, Strategies To Operationalize the Prevention of Overdose Death (STOP OD) aims to strengthen NYC's response to the opioid overdose epidemic and reduce overdose deaths. Informed by critical new surveillance and in collaboration with cross-sector partners across levels of government, DOHMH will implement focused prevention and response strategies to reach populations that bear the heaviest burden of opioid use and associated morbidity and mortality.

BADUPCT seeks one Senior Evaluation Manager to oversee the monitoring and evaluation of the STOP OD grant activities. These grant activities include:

- Hosting a webinar series to educate clinicians on how to use the PDMP to support clinical decision making
- Integrating overdose prevention and education into hepatitis C navigation programs
- Developing anti-stigma training for clinicians and coaching toolkit for clinicians to address patients' opioid use
- Enhancing capacity for buprenorphine induction in two emergency departments

STOP OD is funded by a one-year (with potential for two additional years) cooperative agreement with the Centers for Disease Control. This position is housed at the New York City Department of Health and Mental Hygiene in Long Island City.

POSITION OVERVIEW

Reporting to the Project Director, the Senior Evaluation Manager will be responsible for overseeing the monitoring and evaluation of each of the funded grant activities. The Senior Evaluation Manager has overall responsibility for managing data collected as part of the evaluation and will perform data analyses as well as provide support to staff conducting data analyses.

RESPONSIBILITIES

- Evaluate and monitor program metrics for all grant-funded activities
- Produce presentations and written reports, such as white papers and academic articles, on findings and the effectiveness of grant-funded activities
- Oversee and assist with the creation and utilization of tools and monitoring systems to track grant deliverables and program outcomes
- Work with relevant staff and project stakeholders to effectively monitor and report on ongoing grant activities
- Extract, clean, manipulate, organize and analyze data using SAS, R, SQL, Excel and other platforms

- Speak publicly about grant activities and findings
- Contribute to or author peer-reviewed articles

Manage evaluation and analyst staff working on related grant and other evaluation activities

QUALIFICATIONS

- Demonstrated experience planning and conducting program evaluations and monitoring plans in an applied setting
- A Master's degree, PhD, or DrPH in a relevant social science field, or a degree in monitoring or evaluation
- 5 or more years of relevant experience with increasing management responsibilities overseeing evaluation activities and associated staff
- Excellent computer skills, including MS Office; experience with data visualization and effective reporting of program metrics
- Statistical analysis skills, using SAS, R, or similar application
- Knowledge of relational databases, Transact SQL-based databases, and management systems preferred
- Excellent written, oral and interpersonal skills
- Experience with tools and practices for effective data collection and management
- Demonstrated analytical and problem-solving skills
- Excellent organizational skills and attention to detail
- Ability to manage multiple priorities, communicate goals, and build consensus in a fast-paced environment
- Experience working in a field related to substance use

RESIDENCY REQUIREMENT

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To

determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

SALARY AND BENEFITS

FPHNYC offers a comprehensive benefits package. The salary range for this position is commensurate with experience.

TO APPLY

To apply, send Resume, with Cover Letter, including current/most recent salary and how your experience relates to this position, to publichealthjobs@fphnyc.org indicating “**SeniorEvaluationManager_your name**” in subject line. We ask that you do not contact our staff directly and no phone inquiries please. Applicants who best match the position needs will be contacted.

The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.