

## **Community Organizing Supervisor**

The Fund for Public Health in New York City, (FPHNYC) is a 501(c) 3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

### **PROGRAM OVERVIEW**

The Harlem Health Advocacy Partnership (HHAP) is a DOHMH funded community health worker project aimed at reducing the rates of diabetes, hypertension, asthma and addressing social determinants of health in the East and Central Harlem NYCHA community. HHAP aims to accomplish this by identifying NYCHA residents with any/all of these three chronic illnesses, and helping them to better manage their health through:

- Advocacy and community organizing
- Outreach and recruitment
- Individual and group-level educational health workshops
- Assistance in acquiring and navigating health insurance
- Referrals to clinical and social support services in the community

### **POSITION OVERVIEW**

The Community Organizing Supervisor (COS) will supervise and oversee a team of five (5) HHAP Community Health Organizers (CHOs), aiming to improve the health of East and Central Harlem NYCHA residents. The role of the Community Health Organizing team is to advocate for and promote health awareness by introducing residents to a variety of HHAP and partner led activities. Activities include: community organizing, advocacy and engagement. The Community Organizing Supervisor will provide technical assistance, coordination and linkages to grass roots organizing, training and supports for NYCHA residents.

Position will be located in 158 East 115<sup>th</sup> St, New York.

### **RESPONSIBILITIES:**

- Supervise a team of five (5) Community Health Organizers.
- Develop and create workplans to serve as efficient guidelines for teams daily and weekly tasks.
- Coordinate teams' efforts to build resident capacity around advocacy, civic participation and ways to enact change in their neighborhood.
- Collaborate with program and bureau leadership on innovative ways to effectively increase engagement.
- Implement grassroots outreach strategies and support coordination of outreach activities for HHAP.
- Monitor progress and provide ongoing performance reports for organizing, advocacy and engagement efforts.
- Assist with programmatic and operational functioning of meetings/workshops held with the Community Health Organizing team, community members, and select Community Health Workers.

- Promote and coordinate ongoing staff skills, development and training to enhance HHAP staff capacity to support all goals and activities.
- Other tasks as assigned.

**REQUIREMENTS:**

- Minimum 2-3 years of experience in grassroots community organizing.
- Minimum 2-3 years of direct supervisory experience, preferably in this field.
- Proven community organizing success.
- Direct supervision/staff support, establishing connections with local advocacy and organizing resources.
- Flexible work schedule, adaptability in a professional environment with multiple projects and changing priorities.
- Evenings and weekend availability are required.
- Ability to work independently, be flexible and handle a changing workload in a fast-paced environment.
- A strong commitment to collective action and community organizing.
- Excellent public speaking skills.
- Strong computer skills, MS Office.
- Strong verbal and written communication skills.

**QUALIFICATIONS:**

- Bachelor's degree in related field and/or High school diploma or GED with extensive community organizing experience including direct supervision may also be substituted for formal education.
- Bilingual preferred (English/Spanish or English/French) but not required.
- East and Central Harlem residents encouraged to apply.
- Strong relationship builder with excellent interpersonal and communication skills.
- Demonstrated knowledge and experience in grassroots organizing.
- Demonstrated membership and active participation in local community organizations.
- Knowledge and familiarity with NYCHA systems is a plus.
- Knowledge and familiarity of East and Central Harlem community members and other marginalized populations preferred.
- Demonstrated experience in orientation and team building.

**SALARY AND BENEFITS**

FPHNYC offers a comprehensive benefits package. The salary range for this position is commensurate with experience and education.

**ADDITIONAL INFORMATION**

There is potential for this position to transition to DOHMH and therefore candidates must meet DOHMH eligibility requirement including NYC residency.

**TO APPLY**

To apply, send resume with cover letter including your salary requirements to [publichealthjobs@fphnyc.org](mailto:publichealthjobs@fphnyc.org) indicating "**Community Health Organizing Supervisor**" \_ **your name** in subject line.

***The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.***