

CLINICAL DATA ANALYST

The Fund for Public Health in New York City, (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

PROGRAM OVERVIEW

The Primary Care Information Project (PCIP), a bureau in the NYC Department of Health and Mental Hygiene (DOHMH) is devoted to improving health by promoting and supporting primary care. The PCIP works with over 1,300 health care organizations on increasing clinical prevention opportunities, reducing health disparities, managing/preventing chronic disease, and creating community linkages to support health promotion.

Many of the activities and services to primary care are funded by grants and delivered through the New York City Regional Electronic Adoption Center for Health (NYC REACH) devoted to promoting and supporting the adoption of the chronic care model; using payment reform to advance population health by advocating and promoting reforms and programs that will facilitate the delivery of quality primary care; and monitoring the New York City healthcare system by leveraging data to monitor quality of care and population health to inform public health decisions. To learn more, visit us at www.nyc.gov/pcip or www.nycreach.org

POSITION OVERVIEW

PCIP is seeking a **Clinical Data Analyst** who will provide data and analytics support to client teams throughout PCIP along with focus on Salesforce CRM data source. The primary emphasis of this position is to learn and anticipate the business needs, deliver high quality data services to core business team members and provide best practices on managing data end-to-end. The role requires not only proficiency in analytics and data handling, but also interpersonal skills sufficient to be able to effectively communicate the timeliness and details of deliverables to users.

RESPONSIBILITIES

- Act as a coordinator of data analytic request for new and existing projects
- Work with PCIP Internal teams to create work plan for implementation and rollout of analytics tools

- Maintain and enhance ongoing reports as needed
- Identify system issues and propose solutions for remediating
- Develop and implement new reports pertaining to various programs within PCIP
- Create and maintain internal technical documentation
- Receive and respond to ad hoc data requests from other PCIP Teams
- Regularly perform database de-duping and cleanup procedures
- Respond to daily production cases created in CRM System in a timely manner
- Provide guidance on report design and program structure in the system

QUALIFICATIONS

- Bachelors or Master's degree, preferably in technology, business or healthcare.
- 2 to 4 years of analytics and coding experience
- Advanced Microsoft Office skills
- SQL and SQL Server Reporting Services experience required
- Experience working with Tableau, PowerBI and Python a plus
- Must have data analysis experience and be comfortable with data validation, processing, and maintenance tasks
- Aptitude to learn new datasets and software tools quickly
- Excellent customer service skills with strong written, verbal and listening communication skills
- Ability to work collaboratively on a high-performance team
- Ability to manage multiple projects and work on tight deadlines

There is a potential for this position to transition to DOHMH and therefore candidates must meet DOHMH eligibility requirements, including NYC residency.

SALARY AND BENEFITS

FPHNYC offers a comprehensive benefits package. The salary for this position is commensurate with experience.

TO APPLY

To apply, send Resume, with Cover Letter, including salary requested, and how your experience relates to this position, to publichealthjobs@fphnyc.org indicating "Clinical Data Analyst_your name" in the subject line.

The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.