

Take Action: Food Pantries Intern
Part-time, Temporary (July to September 2019)

The Fund for Public Health in New York City, (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene, FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

PROGRAM OVERVIEW

Take Action: Food Pantries is a pilot program that builds capacity of emergency food providers to deliver nutrition education workshops and cooking demonstrations and to raise client awareness of prediabetes. The program provides funding, training and technical assistance for participating pantries to implement such activities from July-September 2019. This project is part of a larger initiative to improve prevention and management of heart disease risk factors and diabetes and is funded by the Center for Disease Control.

POSITION OVERVIEW

This position is based in the Bureau of Chronic Disease Prevention and Tobacco Control (BCDPTC), which strives to reduce the burden of chronic disease on New Yorkers, including heart disease and stroke, cancer, and diabetes, with a particular focus on addressing inequities, or unavoidable and unjust differences in health outcomes. The Bureau leads changes to systems, policies, and environments and provides New Yorkers with information and resources to help them make healthy choices. The BCDPTC is part of the New York City Department of Health and Mental Hygiene's Division of Prevention and Primary Care.

The Healthy Eating Unit within the Bureau is currently looking for an enthusiastic and detail-oriented individual to assist with Take Action: Food Pantries program activities, including onsite technical assistance, survey data entry, and material development. This position will report to the Nutrition Education Program Manager. It will be located at the NYC Department of Health and Mental Hygiene, 42-09 28th Street, Long Island City, Queens, NY.

RESPONSIBILITIES

- Conduct site visits and provide technical assistance for food pantries implementing nutrition education workshops and cooking demonstrations.
- Enter reach and survey data, identify and communicate data reporting errors, and generate reports.
- Assist in the development of program materials.
- Support the planning and execution of program meetings with participating pantries.
- Assist with other nutrition education programs as needed.

PREFERRED QUALIFICATIONS

- Detail oriented and highly organized.
- Knowledgeable about emergency food, health inequities, and community food security issues in NYC.
- Experience working in multi-cultural settings with diverse populations.

- Experience in nutrition or culinary education.
- Interest in issues of food access and nutrition.
- Strong communication skills (written and verbal) required.
- Experience with Microsoft Office applications, with proficiency in Excel.
- Preference will be given to applicants with bilingual skills.

PREFERRED EDUCATION

Graduate student pursuing a degree in Public Health, Nutrition, or related field preferred.

TIME COMMITMENT

Part-time, temporary position from July-September 2019 (21 hours per week, Monday-Friday).

PAY RATE

\$20 per hour.

ADDITIONAL INFORMATION

This position will be hired through a staffing agency.

TO APPLY:

Send resume and cover letter stating how your experience relates to this position to publichealthjobs@fphnyc.org indicating "Take Action: Food Pantries Intern_ your name" in subject line.

The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.