

Health Bucks Distribution Intern

Part-Time, Temporary (May to November 2019)

The Fund for Public Health in New York City, (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

PROGRAM OVERVIEW

The NYC Department of Health's Health Bucks Program facilitates the purchases of fresh fruits and vegetables at neighborhood farmers markets while supporting regional farmers. Health Bucks are \$2 coupons redeemable for fresh produce at all New York City farmers markets. Health Bucks are distributed several ways: 1) As a Supplemental Nutrition Assistance Program (SNAP) incentive at farmers markets – for every \$5 spent in SNAP benefits at the market, SNAP participants receive \$2 in Health Bucks; 2) Through community and faith-based organizations as part of nutrition education and health programming; 3) By organizations and elected officials that purchase the coupons to hand out through their healthy eating initiatives; and 4) Through a pharmacy-based fruit and vegetable prescription program.

For more information about Health Bucks, visit www.nyc.gov and search "Health Bucks".

POSITION OVERVIEW

The Health Bucks team is currently looking for an enthusiastic and detail-oriented individual to assist with the 2019 Health Bucks season. The Health Bucks Distribution Intern will help prepare for, assist with and track Health Bucks distribution to farmers markets and community-based organizations, compile data for program reports, and support other program-related tasks. This is a part-time, 3-4 days per week, temporary position from May through November. This position will be located at the NYC Department of Health, 42-09 28th Street, LIC, Queens, NY.

RESPONSIBILITIES

Intern responsibilities will include, but are not limited to:

- Assist with logging and tracking Health Bucks applications from community-based organizations
- Compile and prepare toolkits for community-based organizations and assist with mailings

- Help ensure all farmers markets that accept SNAP benefits receive Health Bucks and promotional materials and that they have a sufficient supply of coupons throughout the season
- Track receipt of and review Health Bucks distribution logs
- Collect and compile distribution data for reports
- Assist with other nutrition incentive programs as needed

PREFERRED QUALIFICATIONS

- Detail oriented and highly organized
- Able to work independently, with limited need for supervision
- Knowledgeable about farmers markets, health inequities, regional food systems and community food security issues in NYC
- Excellent interpersonal and communications skills
- Experience working in multi-cultural settings with diverse populations
- Willing to travel to farmers markets throughout the five boroughs of NYC
- Interest in issues of food access and nutrition
- Experience with Microsoft Office applications, with proficiency in Excel
- Preference will be given to applicants with bilingual skills

PREFERRED EDUCATION

Graduate student pursuing a degree in Public Health, nutrition, or related degree preferred

TIME COMMITMENT

Part-time, temporary position from May-November 2019 (21-28 hours/week Monday-Friday).

PAY RATE

\$18 per hour

ADDITIONAL INFORMATION

This position will be hired through a staffing agency.

TO APPLY

To apply, send resume and cover letter stating how your experience relates to this position, to publichealthjobs@fphnyc.org indicating "**Health Bucks Distribution Intern_ your name**" in subject line. Interested candidates should respond by April 15, 2019.

The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.