

**Food and Nutrition Policy Intern**  
(21 hours/week, June - September 2019)

The Fund for Public Health in New York City, (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. In partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations expedite the execution of demonstration projects, help expand successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

**PROGRAM OVERVIEW**

The Bureau of Chronic Disease Prevention and Tobacco Control spearheads programs and initiatives to reduce the burden of chronic diseases by addressing underlying risk factors, such as poor nutrition, physical inactivity and tobacco use. The Bureau aims to reduce the leading causes of preventable deaths through innovative environmental and systems changes and groundbreaking policies that promote healthy eating, physical activity, and tobacco control. The Bureau, which is part of the Division of Prevention and Primary Care, achieves its goals through implementing neighborhood and population-level programs with an emphasis on policy, systems, and environmental changes.

**POSITION OVERVIEW**

The Bureau of Chronic Disease Prevention and Tobacco Control's Healthy Eating Unit Policy Team is looking for a highly motivated intern to support food and nutrition policy development and research. The Food and Nutrition Policy Intern will be a key member of a fast-paced team that develops innovative approaches to improving the NYC food environment. Extending the duration of this internship opportunity may be possible (e.g. to December 2019). This position will be located at the NYC Department of Health, 42-09 28th Street, LIC, Queens, NY.

**RESPONSIBILITIES**

- Assist with literature reviews and data entry to aid in food policy research and development in relation to policy proposals, including tracking proposed legislation
- Monitor national and international nutrition initiatives
- Perform other research duties as needed in support of the chronic disease prevention agenda

**QUALIFICATIONS**

- Candidate must have completed their first semester in a Master's level program; public health, public policy or law students are highly desirable.
- Excellent attention to detail, organizational skills, creative thinking, and follow through
- Superior writing skills and ability to communicate effectively

**SALARY AND AVAILABILITY**

- This is a paid internship of \$18 per hour.
- Candidates will ideally be available at least 3 days per week (21 hours).

**ADDITIONAL INFORMATION**

This position will be hired through a staffing agency.

**TO APPLY**

To apply, send Resume, with Cover Letter, including how your experience relates to this position, to [publichealthjobs@fphnyc.org](mailto:publichealthjobs@fphnyc.org) indicating “**Food and Nutrition Policy Intern\_ your name**” in subject line.

***The Fund for Public Health in New York City, Inc., is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.***