

Flavored Tobacco and Vaping Products Outreach Engagement Staff Temporary (April 2019 through June 2019) for up to 20 Hours per Week

The Fund for Public Health in New York City (FPHNYC) is a 501(c) 3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City (NYC).

PROGRAM OVERVIEW

The FPHNYC seeks a total of five (5) Part-Time Flavored Tobacco and Vaping Products Outreach Engagement Staff to work on new community engagement efforts about the hazards of flavored tobacco and vaping products; to support outreach and education activities in priority communities; to support a reduction in smoking and tobacco use; and to otherwise support DOHMH's tobacco control programs.

These five temporary part-time positions will be housed with the Bureau of Chronic Disease Prevention & Tobacco Control at the DOHMH. The Bureau sits within the Division of Prevention and Primary Care and spearheads programs and initiatives to reduce the burden of chronic diseases and to address the underlying risk factors that lead to them, such as poor nutrition, physical inactivity and tobacco use. The Bureau promotes healthful environment and systems improvements in the food and physical environment, and develops programs that promote physical activity, healthy eating, smoking cessation and smoke-free environments. The Bureau also develops strategies to convey critical health messages to the public. **These five temporary part-time positions are funded through June 30, 2019.**

POSITION OVERVIEW

DOHMH has launched a multi-pronged, community-informed strategy to engage with young New Yorkers to educate about the hazards posed by flavored tobacco and vaping products. The Flavored Tobacco and Vaping Products Outreach Engagement Staff will set up appointments and meet with community-based organizations to gauge their interest in implementing activities related to increasing awareness and community mobilization about the harms of flavored tobacco and vaping products. Each Outreach Engagement Staffer will then collaborate with interested organizations to implement an appropriate work plan, as well as provide technical assistance and instruction to support activities around the hazards of flavored tobacco and vaping products and the target marketing of communities by the tobacco industry. **This position will be hired through a temp agency.**

RESPONSIBILITIES

Each Part-Time Flavored Tobacco and Vaping Outreach Engagement Staffer will:

- Identify and reach out to community organizations to create buy-in to implement activities around the hazards of flavored tobacco and vaping products and the target marketing by the tobacco industry

- Collaborate with community organizations to provide them with technical assistance and instruction to support activation of work plan activities and events
- Attend trainings and supervision meetings as needed
- Provide evaluation/training information regularly
- Gather, catalog, and provide relevant community engagement and outreach project information derived from summaries, story collection, data entry, etc.
- Provide support for other DOHMH tobacco control efforts as needed

QUALIFICATIONS

- Minimum of two years of experience working for a community-based organization
- High school diploma (minimum); an Associate's degree or at least two years of college (preferred)
- Preference given to those with interest in, knowledge of, or experience working with tobacco control, smoking cessation, or smoke-free housing issues
- Ability to work in multi-cultural settings with diverse populations, including youth in low-income neighborhoods of NYC
- Excellent presentation, interpersonal, and communication skills
- Ability to travel to appointments throughout all five boroughs of NYC
- Knowledge of Microsoft Office programs (Excel, Word, Outlook, PowerPoint)
- Have personal access to a computer, internet and a phone
- Manage to up to 15 pounds of items for distribution
- Ability to be organized and work independently
- Available to work 20 hours per week, starting April 2019 (may include weekends or evenings) up until June 30, 2019.

LANGUAGES

Knowledge of one of the languages below is a plus, but not required: *Spanish, French, Italian, Bengali and/or Punjabi.*

TIME COMMITMENT

Up to 20 hours per week for a maximum of 13 weeks including 10 days of **mandatory** paid training between **April 1 – April 12, Monday – Friday ONLY, from 10:00 A.M. – 3:00 P.M.**

SALARY AND BENEFITS

Pay rate is \$25/hour for up to 20 hours per week – **this position will be hired through a temp agency**

TO APPLY

To apply, send resume and cover letter, including how your experience relates to this position, to publichealthjobs@fphny.org with "**Tobacco Outreach Engagement Staff_ your name**" in subject line by **Friday, January 25th**.

The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.