

Community Health Resiliency Coordinator

The Fund for Public Health in New York City (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

PROGRAM OVERVIEW

Be A Buddy (BAB) is a joint partnership with the Mayor's Office of Recovery and Resiliency, DOHMH's Bureau of Environmental Surveillance and Policy (BESP) and the Center for Health Equity's Neighborhood Health Action Centers. The initiative's mission is to promote social cohesion and community resiliency among vulnerable populations to reduce the incidence of deaths and hospitalizations related to heat waves and other extreme weather emergencies in traditionally underserved communities. This initiative aims to create community health resiliency networks in the South Bronx, East Harlem, and Brownsville with the following project objectives:

- Foster partnerships with community groups who will establish relationships with community members at-higher risk to the health impacts of extreme heat and other weather emergencies through internal resources and development of volunteer networks;
- Train partner organizations to effectively promote health resiliency among populations at greater risk for the health impacts of extreme weather events including disseminating checklists/tools and communication materials;
- Obtain feedback and data from community partners and community members for implementing and improving initiative (e.g., use of existing UHI initiatives to address challenges);
- Provide programmatic and technical assistance as needed to community partners on the various aspects of this initiative; and
- Incorporate lessons learned to produce a sustainable, replicable mode

POSITION OVERVIEW

The Community Health Resiliency (CHR) Coordinator position is funded for one year. The position will be situated in lower Manhattan and the Neighborhood Health Action Centers located in the South Bronx, East Harlem, and Bedford-Stuyvesant or Brownsville. The CHR Coordinator will report directly to the Director of New Initiatives at the Bronx Neighborhood Health Action Center and work with the BAB Project Manager to implement and monitor the programmatic aspects of the project, including providing assistance in the development of the project's work plans, and working directly with community groups to implement the BAB. The CHR Coordinator will also be responsible for assisting the project manager in the administration, reporting, and monitoring responsibilities under the direction of the BAB project team.

RESPONSIBILITIES

- Lead and coordinate the community engagement components of BAB, and support and help develop neighborhood health resiliency activities;

- Work closely with the program manager to develop and implement programmatic milestone and coordinate outreach and serve as a liaison between organizations and partner agencies;
- Connect partner organizations, and their Be A Buddy networks, with local community stakeholders and the Neighborhood Health Action Centers;
- Act as a key liaison and facilitator between the partner organizations, partner City agencies, and the Neighborhood Health Action Centers;
- Identify new organizations, and foster and manage relationships with new and existing local organizations and stakeholders to increase awareness and reduce the health impacts of extreme weather;
- Organize and facilitate key stakeholder meetings to connect and support neighborhood based climate resiliency strategies, activities, and programming;
- Identify training/outreach opportunities in each target neighborhood, including, but not limited to, community and faith-based organizations, medical clinics, senior centers, and Community Emergency Response Teams (CERT) to increase awareness of health impacts of heat and other extreme weather emergencies and BAB work;
- Coordinate delivery of trainings, and provide technical support to partner community organizations to disseminate information related to increasing climate resiliency;
- Document BAB-related community engagement activities, outreach, and support using the DOHMH's internal databases and prepare monthly reports on engagement;
- With the BAB Project Manager, co-develop, co-design and revise as need project protocols, work plans, and timelines;
- With the BAB Project Manager, manage and supervise interns and volunteers if available;
- Travel at least weekly to the South Bronx, Bedford-Stuyvesant/Brownsville, East Harlem, Lower Manhattan, and frequent travel to other parts of NYC to implement the above responsibilities.

QUALIFICATIONS

- Bachelor's degree required;
- Strong experience in organizational and project management skills;
- Demonstrated experience working in urban communities with skills in creating linkages, building coalitions, and developing strategic partnerships;
- Excellent interpersonal skills and ability to adapt to changing situations;
- Able to be self-directed, work with local stakeholders and internal partners, and think creatively;
- Minimum of 2 years of work experience with preferred experience in the public health education, community relations, climate sustainability, public administration, urban planning, or emergency management sectors;
- Proficient in using various PC and cloud-based office applications, conducting internet-based research, and interacting with multiple social media platforms;
- Ability to be responsive to multiple stakeholders from governmental agencies and non-governmental organizations;
- Flexible work schedule is required including evenings and weekends, as needed.

SALARY AND BENEFITS

FPHNYC offers a comprehensive benefits package. The salary range for this position is commensurate with experience.

ADDITIONAL INFORMATION

There is potential for this position to transition to DOHMH and therefore candidates must meet DOHMH eligibility requirement including NYC residency.

TO APPLY

To apply, send resume, with cover letter, including how your experience relates to this position, to publichealthjobs@fphnyc.org indicating “**Be A Buddy CHR Coordinator_ [your name]**” in subject line.

The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.