

**Complete Streets/Active Transportation Intern**

**Part Time: 15-20 hours per week**

**\$18/hour**

**July -September 2018**

The Fund for Public Health in New York City (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

**PROGRAM OVERVIEW (Creating Healthy Schools and Communities/ Brooklyn Office)**

Part of the Center for Health Equity, the Neighborhood Health Action Centers (formerly District Public Health Office) in North/Central Brooklyn, East and Central Harlem, and the South Bronx were created in 2003 to situate additional health resources in high-poverty neighborhoods and communities. In the fall of 2015, the Brooklyn Neighborhood Health Action Center and Harlem Neighborhood Health Action Center launched the Creating Healthy Schools and Communities (CHSC) initiative funded by the New York State Department of Health. This initiative aims to address gaps in access to healthy food and safe, active living opportunities through community-level capacity building, policy, and systems-level change.

**POSITION OVERVIEW**

The Brooklyn Neighborhood Health Action Center (Brooklyn Action Center) is seeking a part time intern (15-20 hours/week) to support in the implementation of complete streets and active transportation initiatives. The aim of these initiatives is to ensure that streets are safe for pedestrians and bikers, as well as promote activities that support active transportation. Events and projects include community bike rides, bike share expansion and usage, pedestrian safety, traffic calming measures and press/media events.

**RESPONSIBILITIES**

- Support in the planning and execution of community and media events around complete streets including biking, walking, and bike share. This includes outreach activities, such as phone calls, flyering, and visits.
- Work with community partners including faith-based organizations, advocacy groups, city agencies, and community-based organizations.
- Participate in-group bike rides.
- Assist in the development of bike share pilot projects in hospitals and schools with the aim of increasing the diversity of ridership.
- Research best evidence-based complete streets and active transportation practices nationwide.
- Assist with other program needs as needed including reporting, data collection, food retail, and schools work.

### **QUALIFICATIONS**

- Graduate-level student. Preference for candidates pursuing an advanced degree in Public Health or a related field.
- Strong communication skills (written and verbal) required.
- Knowledge of or resident of Brooklyn Action Center communities (Brownsville, Bedford-Stuyvesant, and East New York)
- Experience with community outreach and/or engagement.
- Experience leading group bike rides is desirable.
- Familiarity and comfort level in using public transportation.
- Knowledge of public health programming and proficiency in Microsoft Word, PowerPoint, and Excel.
- Ability to be work independently, be flexible, and handle changing workload with multiple projects and changing priorities. (Some weekend work may be required)
- Candidate should be detail-oriented, organized and creative.

### **SALARY AND BENEFITS**

The rate for this position is \$18/hour.

### **ADDITIONAL INFORMATION**

This position will be hired through a staffing agency.

### **TO APPLY**

To apply, send Resume, with Cover Letter, including how your experience relates to this position, to [apasha@health.nyc.gov](mailto:apasha@health.nyc.gov) indicating “**Complete Streets Intern \_your name**” in subject line.

*The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.*