

BEHAVIORAL HEALTH INTEGRATION SPECIALIST

The Fund for Public Health in New York City, (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

PROGRAM OVERVIEW

As part of the NYC Department of Health and Mental Hygiene (DOHMH), the Bureau of Primary Care Information Project (PCIP) is devoted to improving health by promoting and supporting primary care. PCIP works with over 1,300 health care organizations on increasing clinical prevention opportunities, reducing health disparities, managing/preventing chronic disease, and creating community linkages to support health promotion.

PCIP is partnering with the Division of Mental Health on a new initiative called the Mental Health Service Corps (MHSC). The NYC Mental Health Service Corps is a program which was developed as part of the mayoral initiative called ThriveNYC, the Mental Health Roadmap. ThriveNYC is an unprecedented strategy and set of initiatives to approach mental health as a comprehensive public health challenge, involving most city agencies. One of the most prominent of these initiatives is the MHSC program. MHSC, at expected full strength, will support close to 400 clinicians across the city in high need communities and clinics to deliver evidence based mental health services and support in high need primary care and behavioral health settings. It is a workforce initiative to hire, train and supervise early career mental health professionals (social workers, psychologists and physicians/psychiatrists) to deliver evidence based behavioral health interventions in high need primary care and behavioral health settings.

POSITION OVERVIEW

To support this initiative, PCIP is seeking a **Behavioral Health Integration Specialist** who will support and guide primary care practices participating in the NYC Mental Health Service Corps for the Primary Care Information Project.

RESPONSIBILITIES

Practice Facilitation

- Plan, implement, coordinate, monitor, support, and evaluate a caseload of community physician practices as they participate in the MHSC program.

- Coach practices and other practice support staff on effective design and implementation strategies, including sustaining and spreading the process improvements that the practice make.
- Apply recommended policies and procedures to ensure sustainability of practice's involvement in the MHSC program.
- Conduct on-site and virtual (online or on telephone) visits with healthcare providers; document visits electronically; and, collect or track the gathering of required documentation as necessary.
- Analyze and interpret reports to communicate practice progress for both internal and external audience.
- Provide support for office redesign (e.g., workflows, documentation, standard processes) to improve efficiency.
- Provide technical assistance and training to community providers and practices on features of the EHR and how to utilize for participation in the MHSC program.
- Serve as a liaison between small practice community providers and various PCIP teams to provide feedback.

Project Management

- Facilitate practices through the project cycle, including project planning, workflow redesign, implementation, monitoring, and evaluation.
- Develop and maintain project plans to meet key deadlines and ensure progress on program implementation.
- Proactively manage issues and risks, and communicate with manager and other stakeholders on program progress.

Training and Communication

- Develop and deliver presentations and trainings in group settings and via webinars.
- Present ideas and concepts verbally and in writing in a way that fosters learning, collaboration and transfer of skills to internal and external audiences.

QUALIFICATIONS

- 1-3+ years of experience in healthcare setting, including time spent as either clinical or administrative staff (outpatient clinical experience preferred).
- 1-3+ years of experience communicating with physicians, practice leadership, staff and external organizations.
- Ability to analyze and present data to groups and individuals.
- Ability to troubleshoot and resolve wide range of concerns affecting practices.
- Must be willing to travel within the 5 boroughs of NYC.
- Basic understanding of medical billing.
- Excellent time management, project management, organizational and communication skills.
- Strong computer skills, with proficiency using Microsoft Office.

Preferred Skills

- Master's degree - MPH, MPA, or other health care related field
- Knowledge of EHRs, primary care service delivery, and behavioral health service delivery
- 1-3+ years of project management experience
- Proficiency on the use of Customer Relationship Management (CRM) software (e.g. Salesforce)

SALARY AND BENEFITS

FPHNYC offers a comprehensive benefits package. The salary range for this position is commensurate with experience and education.

ADDITIONAL INFORMATION

There is potential for this position to transition to DOHMH and therefore candidates must meet DOHMH eligibility requirement including NYC residency.

TO APPLY

To apply, send resume, with cover letter, including how your experience relates to this position, to publichealthjobs@fphnyc.org indicating "**Behavioral Health Integration Specialist and your name**" in the subject line.

The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.