

## **Mental Health Service Corps H+H Practice Specialist**

The Fund for Public Health in New York City, (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

### **PROGRAM OVERVIEW**

The NYC Mental Health Service Corps (MHSC) is an initiative that is part of ThriveNYC mental health roadmap – *a comprehensive public health approach to mental health*. The MHSC is designed to provide clinical behavioral health care in primary care and behavioral health settings. This initiative will increase the supply of diverse, qualified mental health clinicians providing evidence based practices across various settings in neighborhoods with high needs. MHSC is for clinicians (Master in Social Work, PhD/PsyD in clinical psychology and psychiatrists) willing to commit to work in high-need communities with limited access to mental health care.

### **POSITION OVERVIEW**

DOHMH seeks a **MHSC Behavioral Health Practice Specialist** to plan, coordinate, monitor and evaluate a caseload of Health and Hospitals (H+H) behavioral health practices for the MHSC. This position reports directly to the Senior MHSC Behavioral Health Practice Specialist.

### **RESPONSIBILITIES**

- Serve as the primary point of contact for H+H participating sites, in both primary care and behavioral health settings.
- Work collaboratively with H+H lead and MHSC Hunter counterparts.
- Primary owner of H+H sites, including responsibility for management and oversight of MHSC site activities, as it relates to clinical delivery and workflow.
- Schedule meetings and facilitate all H+H calls, including weekly check-ins and monthly operations with senior leadership from MHSC, DOHMH and Health and Hospitals.
- Conduct on site and virtual (online or telephone) visits with site champions/site supervisors, and document visits electronically.
- Analyze reports and recommend solutions for identified site issues in conjunction with the MHSC Hunter and DOHMH team.
- Provide administrative and onsite support for the site champions and supervisors related to service delivery and workflow troubleshooting.

- Work collaboratively with other members of the team to support respective initiatives and processes including but not limited to data collection, process indicators, and reporting for the program overall.
- Collaborate with H+H leads contact to identify and outreach to potential sites, and assist the DOHMH team in reviewing applications.
- Identify and escalate issues as needed to the senior community coordinator.
- Identify challenges and barriers at level of individual sites and implement improvements to optimize workflow and service delivery.
- Apply recommended policies and procedures to ensure sustainability of practice involvement in the MHSC project.
- Analyze and interpret reports to communicate practice progress for both internal and external audiences.
- Develop and deliver in person and webinar presentations in group settings.

#### **QUALIFICATIONS**

- Educational background in Social Work or Public Health.
- Strong project management skills, excellent time management, attention to detail, oral and written communication skills.
- Strong computer skills, with proficiency using Microsoft Office. Knowledge of Salesforce a plus.
- Familiarity with health facilities and/or providers a plus.
- Community engagement experience another plus.

#### **SALARY AND BENEFITS**

FPHNYC offers a comprehensive benefits package. The salary range for this position is commensurate with experience and education.

#### **ADDITIONAL INFORMATION**

There is potential for this position to transition to DOHMH and therefore candidates must meet DOHMH eligibility requirement including NYC residency.

#### **TO APPLY**

To apply, send resume, with cover letter, including salary requested and how your experience relates to this position, to [publichealthjobs@fphnyc.org](mailto:publichealthjobs@fphnyc.org) indicating “**MHSC H+H Practice Specialist and your name**” in the subject line.

*The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.*