

Food Standards Intern – 21 hours per week

The Fund for Public Health in New York City, (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

PROGRAM OVERVIEW

This is a grant opportunity funded through the Sodium Reduction in Communities Program (SRCP) grant from the Centers for Disease Control and Prevention (CDC) which aims to increase access to lower sodium food options and reduce sodium intake. **This position is grant funded through September 2018** and will be housed within the Bureau of Chronic Disease Prevention and Tobacco Control, which is in the DOHMH's Division of Prevention and Primary Care in the Healthy Eating unit. The Bureau spearheads programs and initiatives to reduce the burden of chronic diseases and to address the underlying risk factors that lead to them, such as poor nutrition, physical inactivity and tobacco use. The Bureau promotes healthful environment and systems changes in the food and physical environment and develops programs that promote physical activity, healthy eating and smoking cessation. The Bureau also develops innovative strategies to convey critical health messages to the public. The Healthy Eating unit at DOHMH develops new models for encouraging healthy eating through education and strategies directed at a range of venues, such as schools, hospitals, and restaurants. Key programmatic activities include developing and leading the National Salt Reduction Initiative, MenuStat, NYC Food Standards, and Good Choice. The position will be located at DOHMH, Gotham Center, 42-09 28th Street, Queens, New York.

POSITION OVERVIEW

Reporting to the Nutrition Project Coordinator, The Fund for Public Health in New York City seeks a Food Standards Intern. The Food Standards Intern will be a key member of a fast-paced team that develops and executes innovative approaches to changing the food environment. This position will support work around the NYC Food Standards that apply to many settings, including foods and beverages served through programming, in food and beverage vending machines, at meetings and events and in retail settings including cafeterias and cafes.

RESPONSIBILITIES

- Research product nutrition information
- Conduct data entry and interpretation
- Assist with nutrition analysis projects
- Support site visits to organizations for trainings and food assessments
- Assist with other nutrition and research duties or special projects as directed by supervisor

QUALIFICATIONS

- Candidate must have completed his/her first semester in a Master's level program, nutrition or public health students are highly desirable. Candidates studying research evaluation or public policy will also be considered.
- Excellent attention to detail, organizational skills, creative thinking, and follow through
- Superior writing skills and ability to communicate effectively
- Knowledge of the Microsoft Suite, including PowerPoint and Excel. Experience with NutriBase software a plus.

SALARY AND AVAILABILITY

- This is a paid internship of \$18 per hour.
- Candidates will ideally be available at least 3 days per week (21 hours).

TO APPLY

To apply, send Resume, with Cover Letter, including how your experience relates to this position, to publichealthjobs@fphnyc.org indicating "Food Standards Intern_ your name" in subject line.

The Fund for Public Health in New York City, Inc., is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.