

EVALUATION PROJECT MANAGER

The Fund for Public Health in New York City, (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

PROGRAM OVERVIEW

The NYC Department of Health and Mental Hygiene (DOHMH), Primary Care Information Project (PCIP) is devoted to improving health by promoting and supporting primary care. PCIP works with over 1,300 health care organizations on increasing clinical prevention opportunities, reducing health disparities, managing/preventing chronic disease, and creating community linkages to support health promotion.

PCIP is partnering with the Division of Mental Hygiene on a new initiative called the Mental Health Service Corps. The Mental Health Service Corps is a program that was developed as part of ThriveNYC (the Mental Health Roadmap). ThriveNYC is an unprecedented strategy and set of initiatives by NYC to approach mental health as a comprehensive public health challenge, involving most city agencies. One of the most prominent of these initiatives is the Mental Health Service Corps (MHSC). MHSC at expected full strength will hire, train, and supervise close to 400 early career mental health professionals (social workers, psychologists, and psychiatrists) across the city in high-need communities, primary care clinics, and behavioral health settings to deliver evidence based mental health services.

PCIP has a variety of programs to improve the delivery of preventive services in primary care and related settings and utilizes a wide variety of data sources, including qualitative and secondary data such as Medicaid claims and data from the Hub, a system that uses a distributed query model to extract aggregated patient quality of care measures in the ambulatory care setting from the eClinicalWorks EHR. PCIP also has a large in-house data warehouse that receives multiple data streams, including summarized measures on the quality of ambulatory health care from the Hub, processes in care delivery, and population health indicators. Health professionals assess these data to respond to public health needs, and to conduct program evaluation and research.

POSITION OVERVIEW

The **Evaluation Project Manager** will be part of the PCIP Evaluation, Research and Analysis team and will design, implement, and conduct program research and evaluation activities for the Mental Health Service Corps (MHSC) program.

- Lead the management of evaluation projects (timeline, reports and summary) for the MHSC program, liaising with a team of analysts, clinical advisors, and senior leadership on development, design and content input

- Conduct mixed methods data analyses and public health research using qualitative and secondary data sources (i.e. electronic health record data, survey data, Medicaid claims, contact management database, geographical information software such as ArcMap), to assess the public health impact of behavioral health integration into the primary care setting among populations in high-need areas across New York City
- Develop survey tools for program evaluation and research purposes
- Analyze descriptive data, process measures, outcome measures, and survey data
- Perform data quality assurance using statistical tools and internal databases
- Inform development and measurement of process and outcome metrics for the program
- Prepare documentation for submissions and updates to the Institutional Review Board (IRB)
- Draft manuscripts for publications in peer-reviewed journals, white papers, or other research summaries to report on the experience implementing behavioral health integration and the collaborative care model through MHSC

QUALIFICATIONS

- Master's degree in Public Health, Epidemiology, Statistics, or Science with at least 3 years of experience in healthcare-related research, data analysis, or program evaluation.
- Strong analytic and statistical skills with experience in manipulating and analyzing data using statistical software such as SAS or SPSS; SAS preferred.
- Willingness to adapt to new data structures and tackle novel problems creatively.
- Ability to work collaboratively in a cross-disciplinary team environment.
- Demonstrated organizational skills and detail orientation.
- Competency in Microsoft Office (Word, Excel, and PowerPoint).
- Experience with scientific writing.
- Excellent written and oral communication skills.
- Working knowledge of or interest in a range of public health topics.
- Project management experience a plus.

SALARY AND BENEFITS

FPHNYC offers a comprehensive benefits package. The salary range for this position is commensurate with experience and education.

TO APPLY

To apply, send Resume, with Cover Letter, including salary requested and how your experience relates to this position, to publichealthjobs@fphnyc.org indicating "**Evaluation Project Manager_ your name**" in the subject line.

The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.