

MANAGER, BEHAVIORAL HEALTH INTEGRATION

The Fund for Public Health in New York City, (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

PROGRAM OVERVIEW

The NYC Department of Health and Mental Hygiene (DOHMH), Primary Care Information Project (PCIP) is devoted to improving health by promoting and supporting primary care. The PCIP works with over 1,300 health care organizations on increasing clinical prevention opportunities, reducing health disparities, managing/preventing chronic disease, and creating community linkages to support health promotion.

PCIP is partnering with the Division of Mental Hygiene on a new initiative called the Mental Health Service Corps. The NYC Mental Health Service Corps is a program that was developed as part of ThriveNYC (the Mental Health Roadmap). ThriveNYC is an unprecedented strategy and set of initiatives by NYC to approach mental health as a comprehensive public health challenge, involving most city agencies. One of the most prominent of these initiatives is the Mental Health Service Corps (MHSC). MHSC at expected full strength will support close to 400 clinicians across the city in high need communities and clinics to deliver evidence based mental health services and supports in high need primary care and behavioral health settings. It is a workforce initiative to hire, train and supervise early career mental health professionals (social workers, psychologists and physicians/psychiatrists) to deliver evidence based behavioral health interventions in high need primary care and behavioral health settings.

POSITION OVERVIEW

To support this initiative, PCIP is seeking a **Manager, Behavioral Health Integration** who will execute an operating plan for delivering behavioral health integration services to primary care practices for the NYC Mental Health Service Corps (MHSC) within the Primary Care Information Project. This position reports to the Assistant Director, Program Operations and will work with MHSC program leadership to deliver clinical operations and implement program strategy.

The ideal candidate must have critical thinking skills and be able to digest and interpret information quickly in this highly visible role.

RESPONSIBILITIES

- Program Oversight and Quality Assurance
 - Lead the execution of behavioral health integration strategy for primary care settings in close collaboration with the Assistant Director, Program Operations
 - Ensure effective systems to track progress and evaluate program components to ensure successful delivery of services to practices
 - Use project management tools and methods to track deliverables (by internal resources as well as external) to ensure that projects are on-time
 - Create contingency plans to bring deliverables back on track if they deviate from the expected timeframes
 - Proactively identify, resolve, and manage issues and risks
 - Plans, coordinates and executes projects and process improvement initiatives with the support of senior leadership and in conjunction with administrative and program staff. Participates in the evaluation of available resources, operational workflows and systems. Makes recommendations for increased efficiencies
 - Operationalize the strategic directives of senior management
 - Perform other administrative duties as needed
 - Work collaboratively and communicate project and initiative goals, objectives and responsibilities to internal and external stakeholders.

- Staff Supervision
 - Deploy, manage, monitor and mentor a team of behavioral health integration specialists to deliver practice facilitation services to primary care settings
 - Meet regularly with staff for supervision, evaluate work, and discuss progress of practices through program
 - Provide guidance on troubleshooting issues and carrying out program policies
 - Train directly or arrange training for staff as needed

QUALIFICATIONS

- 3-5+ years of project and/or program management experience
- 2+ years of staff management experience
- 3-5+ years of experience with Primary Care clinical operations and administration (practice facilitation and transformation experience a plus)
- Process-driven, detail-oriented, and action-based approach
- Excellent time management, attention to detail, organizational, writing and communication skills

- Excellent project management skills, customer service and relationship management (preferable PMP or similar project management certificate and (or) related experience)
- Strong computer skills, with proficiency using Microsoft Office, Microsoft Project and CRM experience

Preferred Skills

- Master's degree - MPH, MPA, MBA, or other health care related field
- Knowledge of principles related to payment reform, healthcare landscape and stakeholders (insurance companies, ACA, value-based payments, CMS, etc)
- Knowledge of Electronic Health Records, population management, quality improvement, meaningful use and patient-centered medical home

SALARY AND BENEFITS

FPHNYC offers a comprehensive benefits package. The salary range for this position is commensurate with experience and education.

TO APPLY

To apply, send Resume, with Cover Letter, including salary requested and how your experience relates to this position, to publichealthjobs@fphnyc.org indicating "**Manager, Behavioral Health Integration_ your name**" in the subject line.

The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.