

Complete Streets Coordinator

The Fund for Public Health in New York City, (FPHNYC) is a 501(c)3 non-profit organization that is dedicated to the advancement of the health and well-being of all New Yorkers. To this end, in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), FPHNYC incubates innovative public health initiatives implemented by DOHMH to advance community health throughout the city. It facilitates partnerships, often new and unconventional, between government and the private sector to develop, test, and launch new initiatives. These collaborations speed the execution of demonstration projects, effect expansion of successful pilot programs, and support rapid implementation to meet the public health needs of individuals, families, and communities across New York City.

PROGRAM OVERVIEW (Please list Grant Name and Location)

Part of the Center for Health Equity, the Neighborhood Health Action Center (formerly District Public Health Office) in North/Central Brooklyn, East and Central Harlem, and the South Bronx were created in 2003 to situate additional health resources in high-poverty neighborhoods and communities. In the fall of 2015, the Brooklyn and Harlem DPHOs launched the Creating Healthy Schools and Communities (CHSC) initiative funded by the New York State Department of Health. This initiative aims to address gaps in access to healthy food and safe, active living opportunities through community-level capacity building, policy, and systems-level change.

POSITION OVERVIEW

The Brooklyn Neighborhood Health Action Center is seeking a Program Coordinator to facilitate the implementation of the nutrition and physical activity program and complete streets and active transportation initiatives. The aim of these initiatives is to ensure that policy system and environmental changes are made ensure that streets are safe for pedestrians and bikers, build coalitions as well as promote activities that support active transportation. Events to support this work and projects include community bike rides, bike share expansion and usage, pedestrian safety, traffic calming measures and press/media events.

RESPONSIBILITIES

- Support the Program Director in working with city agencies and community organizations to develop model policies around complete streets, physical activity, and active transportation to promote equity in North and Central Brooklyn.
- Support the Program Director in collaborating and expanding partnerships through coalition building with other community members, groups, City, State and governmental agencies to implement complete street strategies and increase physical activity.
- Work to expand pedestrian and bike lane network in North and Central Brooklyn as well as activate existing biking and pedestrian infrastructure through events.

- Coordinate the planning and execution of community and media events around complete streets including biking, walking, and bike share.
- Facilitate the development of bike share pilot projects in hospitals and schools with the aim of increasing the diversity of ridership including serving as the programmatic lead for the Citi Bike's Prescribe-a-Bike and Citi Bike to School program
- Develop and manage program reports, grant reporting and assist with budget as needed.
- Perform other related duties and special projects as assigned.

QUALIFICATIONS

- A Bachelor's or Master's degree from an accredited college (*e.g.*, in public health, economics, finance, accounting, business or public administration) or equivalent experience and two years of satisfactory full-time professional experience working in program planning, evaluation, or program administration.
- Demonstrated experience coalition building strongly preferred.
- Demonstrated commitment to complete street and active transportation work.
- Experience working in underserved communities and an understanding of how to apply an equity framework.
- Ability to be work independently, be flexible, and handle changing workload with multiple projects and changing priorities.
- Familiarity and comfort level in riding a bike and using public transportation.
- Strong communication skills (written and verbal) required.
- Knowledge of or resident of Brooklyn Action Center communities (Brownsville, Bedford-Stuyvesant, Bushwick, East New York).
- Fluency in Spanish preferred.

SALARY AND BENEFITS

FPHNYC offers a comprehensive benefits package. The salary range for this position is commensurate with experience and salary history.

TO APPLY

To apply, send Resume, with Cover Letter, including current/most recent salary and how your experience relates to this position, to publichealthjobs@fphnyc.org indicating "Complete Streets Coordinator_**your name**" in subject line.

The Fund for Public Health in New York City is an Equal Opportunity Employer and encourages a diverse pool of candidates to apply.